



PRIVATE UNIVERSITY OF EDUCATION, DIOCESE OF LINZ

International Student Mobility Manual

Incoming Students

Mag. Gerda-Hildeborg Reiter

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Contents

1	Contacts and Area of Expertise	Fehler! Textmarke nicht definiert.
1.1	PHDL-Campus	Fehler! Textmarke nicht definiert.
1.1.1	Head of University	Fehler! Textmarke nicht definiert.
1.1.2	Head of International Office	Fehler! Textmarke nicht definiert.
1.1.3	Coordination Incoming Students	Fehler! Textmarke nicht definiert.
1.1.4	Student Administration	Fehler! Textmarke nicht definiert.
1.1.5	Bilateral Agreements and Homepage Management	Fehler! Textmarke nicht definiert.
1.1.6	Coordination Moodle-Platform	Fehler! Textmarke nicht definiert.
1.1.7	Online Application	Fehler! Textmarke nicht definiert.
1.1.8	Buddy-System	Fehler! Textmarke nicht definiert.
1.1.9	Students' Union (ÖH)	Fehler! Textmarke nicht definiert.
1.2.	External Coordination	Fehler! Textmarke nicht definiert.
1.2.2	German Language Courses	Fehler! Textmarke nicht definiert.
1.2.3	Erasmus-Office Linz	Fehler! Textmarke nicht definiert.
1.2.4	Salesianum Students Dormitory	Fehler! Textmarke nicht definiert.
2	General Information about Studying at the PHDL	Fehler! Textmarke nicht definiert.
2.1	Academic Year	Fehler! Textmarke nicht definiert.
2.2	Study programs at the PHDL	Fehler! Textmarke nicht definiert.
2.2.1	Elementary Teacher Education Bachelor (elem.)	Fehler! Textmarke nicht definiert.
2.2.2	Primary Teacher Education Bachelor (prim.)	Fehler! Textmarke nicht definiert.
2.2.2.1	Major Study Focuses	Fehler! Textmarke nicht definiert.
2.2.2.2	Minor Study Focuses	Fehler! Textmarke nicht definiert.
2.2.3	Secondary Teacher Education Bachelor (sec.)	Fehler! Textmarke nicht definiert.
2.2.4	Teacher Education Master Programs	Fehler! Textmarke nicht definiert.
2.3	ECTS - European Credit Transfer System	Fehler! Textmarke nicht definiert.
2.4	Austrian Grading System	Fehler! Textmarke nicht definiert.
2.5	Austrian Course Types	Fehler! Textmarke nicht definiert.
2.6	Coordinator for Incoming Students - Areas of Responsibility ..	Fehler! Textmarke nicht definiert.
2.7	Students' Union – „HPHDL“	Fehler! Textmarke nicht definiert.
2.8	Buddy System	Fehler! Textmarke nicht definiert.
2.9	University Facilities and Services	Fehler! Textmarke nicht definiert.
2.10	Online Erasmus+ Portal	Fehler! Textmarke nicht definiert.
2.11	Erasmus Student Network (ESN)	Fehler! Textmarke nicht definiert.
3	Before Mobility	5

3.1 Types of mobilities/durations	5
3.2 Nomination.....	6
3.2.1. Free Movers' Nomination	6
3.2 OLS (Online Linguistic Support) and Language Requirements	7
3.2.1 Language Self-Assessment and Online Language Support (OLS)	7
3.2.2 Language Requirements for Studying at the PHDL	7
3.3 Application and Registration Procedure	8
3.3.1 What to prepare before starting the Online-Application?.....	8
3.3.2 Additional Preparation for Free Movers	8
3.3.3 Additional Preparation for Secondary Teacher Education 'English'	9
3.3.4 Additional Preparation for Secondary Teacher Education 'Music'	9
3.3.5 Additional Preparation for Secondary Teacher Education 'Arts'	9
3.3.6 Additional Preparation for Secondary Teacher Education 'Movement and Sports'	10
3.4 Learning Agreement (LA).....	10
3.4.1 LA – Form, International Codes and Deadlines	10
3.4.2 Choice of Courses	11
Sec-courses: please check with the PHDL-coordinator <i>before</i> entering your choices into the LA, as there might be certain prerequisites for individual courses.....	12
3.4.2.1 Mandatory Courses for Incoming Students	12
3.4.2.2 Course suggestions for non-German-speaking Incomings.....	13
3.4.2.3 How to find the complete course lists for Primary Teacher Education Bachelor (Prim.) .	14
3.4.2.4 How to find the complete course lists for Secondary Teacher Education Bachelor (Sec.)	16
3.5 Grants, Insurance and Visa	17
3.5.1 Grants	17
3.5.2 Insurance	17
3.5.3 Visa Regulations	18
3.6 Accommodation	19
3.6.1 Salesianum Students Residence	19
3.6.2 Other Students Accommodations in Linz	19
3.6.3 General Information on Students Accommodation in Linz	20
3.7 Withdrawal from the Approved Mobility.....	20

Dear student,

Welcome!

Thank you for your interest in the Private University of Education, Diocese of Linz (hereafter referred to as PHDL). We are looking forward to welcoming you here!

To help you on your way we have compiled this “Manual for Incoming Students”, as a detailed work of reference about all aspects of your mobility. For easier handling, we have split it up into four sections: “Before Mobility”, “During Mobility”, “After Mobility”, and “FAQs”, each containing an index of the complete Manual for a general overview.

Please do not hesitate to contact us for further assistance!

Yours sincerely,

Mag. Gerda-Hildeborg Reiter,

PHDL coordinator for incoming students

3 Before Mobility

From 2022/23, the PHDL will be connected to ErasmusWithoutPapers-Network. All mobility steps will then take place online, through this single point of entry.

For the SoSe 2022, procedures as listed below are still in operation.

3.1 Types of mobilities/durations

Students may apply for up to 12 months of mobility within each study period (Bachelor/Master).

Study exchange

- Erasmus+ SMS
- Bilateral Exchange for Non-EU-countries
- Free mover mobility: for students from universities without a Bilateral Agreement s. 3.2.1.

Internship

- Erasmus+ SMP
e.g. post-grad mobilities, *fluent German-speakers only (C1)!*
- counts as part of the study period previous to graduation
- mix of courses and work in International Office or other PHDL-organisations.
- info on the availability of vacancies: please contact gerda.reiter@ph-linz.at.

Blended Mobility (short term):

- *for 3 weeks' teaching placements only*
- organised and mentored by the PHDL
- teaching placements in various schools in Linz
- details: please contact gerda.reiter@ph-linz.at.

Durations

- 3 months
- 6 months
- 12 months
- Blended Mobilities (3 weeks)

6- and 12-month-mobilities correspond best with the PHDL-academic calendar and are the most common and ideal form of mobility.

3-month-mobilities may need particularly careful organisation, because a lot of PHDL-courses actually require physical presence. So leaving early means special

planning to compensate for missed courses, as well as special examination strategies on behalf of the PHDL-teachers.

3.2 Nomination

Step 1

Your home institution will nominate each international exchange student by email to the **host** coordinator at the PHDL (gerda.reiter@ph-linz.at).

Email nominations should contain:

- student's first name and surname (= family name)
- intended study program at the PHDL: e.g. Elementary/Primary/Secondary Teacher Education Bachelor, Primary Teacher Education Master (s. 2.2)
- semester of arrival
- duration of stay (e.g. 3 months, 1 semester, 2 semesters, Blended Mobility for PPS)
- student's email address

After nomination, the home coordinator/each nominee will receive a **nomination-acknowledgment** by email.

Nomination deadlines

15th April (WS/whole academic year)

1st November (SoSe)

3.2.1. Free Movers' Nomination

Your university does not have a bilateral agreement with the PHDL?

You did not obtain a placement for an exchange among the restricted number of nominees of your university? - The Free mover-program enables you to study with us all the same! (see also chapter 3.3.)

The PHDL accepts up to 2 free mover/semester from each country.

Please contact the PHDL-coordinator to find out about vacancies for free-movers, or to place your name on a waiting list: gerda.reiter@ph-linz.at

Depending on the total number of incomings per semester, it is the PHDL's prerogative to raise the quota.

Free-mover vacancies available:

The PHDL-coordinator will take you through the process.

You may nominate yourself as a free mover and will receive a nomination-acknowledgment by email.

No vacancies available:

Upon request, we can put you on a waiting list. You will move up in case of cancellations.

3.2 OLS (Online Linguistic Support) and Language Requirements

3.2.1 Language Self-Assessment and Online Language Support (OLS)

Step 2

Language assessments of English *and* German competence levels are mandatory at the PHDL. They are also part of the application process.

Non-EU-Citizens

Please use CEFRL - the **C**ommon **E**uropean **F**ramework of **R**eferences for **L**anguages – Grid for your language self-assessment (English and German)

www.ut.ee/sites/default/files/ut_files/da5a424f8e5f32f1d2b3239b55df9293.pdf

Erasmus+ students

Your home institution will provide you with access to the **O**nline **L**anguage **S**upport for your assessment of English and German, but also for preparatory online language courses. See also:

https://ec.europa.eu/programmes/erasmus-plus/resources/online-linguistic-support_en

Results are accessible only by you, the mobility partner institutions and the Erasmus commission. They have no effect on the Erasmus+ grant or your application.

Non-German-speaking students are kindly asked to do the English language course rather than the German course! Please upload the English test results into the application tool.

Tip:

We strongly advise to do the online language courses: Language barriers are by far the most frequent cause for stress and anxiety in an exchange, so let's minimize them as best we can!

3.2.2 PHDL - Language Requirements

In Austria, most courses, especially scientific lectures and seminars are in German. For these you should be able to understand, speak and write German at C1 level.

➤ **Non-German-speaking students may still study at the PHDL,**

with proof of a minimum language proficiency level of B2 English.

- **We ask for your understanding, that students who speak neither German nor English cannot be accepted.**

The PHDL offers plenty of courses in English, as well as practical, activity oriented courses. In these, language is less important, and teachers will give the necessary instructions in English (see also 3.4.2.2).

3.3 Application and Registration

Step 3

Application-procedures for SoSe 2022:

by means of a link to a secure PHDL application-tool emailed to you after the nomination deadlines.

Application deadlines:

15th May (WS/whole academic year)

15th December (SoSe)

3.3.1 What to prepare before starting the Online-Application?

The application procedure itself is self-explanatory.

You can save a lot of time and effort, if you prepare the following before opening the link:

For uploading, you need

- a digital copy of your passport or copies of *both sides* of your identity document (jpeg, files not too large!)
- an additional digital photo for your PHDL student-ID in jpeg. format (files not too large!, *portrait photo of head and shoulders only!*)
- the outcome of your language-tests for English and German

Have at hand for reference purposes

- the CEFRL Self-Assessment Grid (see 3.2.1)
- the PPS-diagram

3.3.2 Additional Preparation for Free Movers

After your nomination has been acknowledged, free movers must forward the following documents **before** they can apply:

- confirmation of an up-to-date university registration

- written financial declaration: You must confirm that the entire mobility will be financed privately by you or your relatives (including travel costs, insurance, visa, accommodation, everyday life, and any unforeseen additional costs).
- written insurance declaration: You must confirm that your insurance covers all eventualities of your entire mobility including your travels and all health related aspects of a pandemic.

Some PHDL-study programs have special admission-requirements:

3.3.3 Additional Preparation for Secondary Teacher Education 'English'

C1-English required. Upon arrival, all incoming sec.-English students must sit an assessment exam.

Please note:

For primary level English courses you do not need to sit an assessment exam at the beginning of your mobility - B2 English will do!

3.3.4 Additional Preparation for Secondary Teacher Education 'Music'

This is a performer-level music education program, which requires proof of musical ability. Please submit by mail or wetransfer a recording

- of three stylistically different pieces of music/songs/arias
- total duration of approx. 30 minutes (mp3/mp4/link to a file)
- featuring your **major instrument** (only one!), which can also be the singing voice.

This must be handed in **within the application deadline** to be assessed by the PHDL music-board before admittance.

Please note:

For primary level music courses you do not need to submit a recording - beginners welcome!

3.3.5 Additional Preparation for Secondary Teacher Education 'Arts'

This is an artistic program for art education. All students must therefore forward proof of their artistic aptitude in the form of an artistic portfolio (high quality foto scans), to be assessed by the PHDL art-board before admittance.

Please note:

For primary level arts courses you do not need to sit to submit an artistic portfolio - beginners welcome!

3.3.6 Additional Preparation for Secondary Teacher Education ‘Movement and Sports’

This is a high-level program for sports education, which requires proof of physical aptitude. Please prepare digital proof of having passed aptitude tests/entrance examinations for your study program (detailed information/data about your P.E. skills) to be assessed by the PHDL sports-board before admittance.

Please note:

For primary level sports courses you do not need a physical aptitude test - beginners welcome!

All data will be processed after the application deadline followed by an **email-confirmation of acceptance** for visa purposes.

Please note:

If you should require a stamped letter of acceptance by post, please tell us in advance.

3.4 Learning Agreement (LA)

 Step 4:

3.4.1 LA – Form, International Codes and Deadlines

The **LA is the official EU form** that defines the expected learning outcomes for the study period abroad. We kindly ask non-EU-citizens also, to submit a Learning Agreement before arrival.

It is a mandatory, binding contract between the student and both partner institutions and the basis for credit transfer. The LA consists of three parts:

- *before the mobility*: pre-selection of courses recognized for credit transfer
- *during the mobility*: changes in case of unavailability of courses or time-table clashes
- *after the mobility*

LA-procedures for SoSe 2022:

Your home university is connected to the EWP-network and uses an online LA?

Please forward the respective links to the PHDL-coordinator. In this case, all data will be entered into your Online Learning Agreement (OLA), including all signatures.

Your home university has not implemented the OLA yet?

Erasmus+ mobility students will receive a word.doc-LA by their home institution. Non-EU-citizens will be emailed a word.doc-LA by the PHDL-coordinator.

International codes: to be entered into the LA

- PHDL: **A Linz04**
- ISCED (International Standard Classification of Education)-codes for study program:
http://www.uca.es/recursos/doc/Unidades/Oficina_RRII/Erasmus/Erasmus_KA107/671196821_642017113617.pdf

Please enter all **mandatory courses for incoming students** (s. 3.4.2.1.) into the **pre-mobility section** (Table A + B) of the LA. These obligatory courses will constitute approximately half of your credits.

All other courses should be chosen in accordance with the demands of your home university, using the information material provided by the PHDL (s. 3.4.2).

In the end, your LA must include **3 signatures**: that of ...

- the student
- the home coordinator
- the host coordinator

Please check out the following carefully:

1. *Sign your LA, obtain your home coordinator's signature and scan the copy (e.g. using the free app CamScanner)*
2. *Email the PDF version (2 signatures) **and** the original word.doc to the PHDL-coordinator.*
3. *The PHDL-coordinator adds signature no. 3, stamps the document and scans it again.*
4. *The LA is then emailed to all participants in return (3 signatures).*

Scanned copies of signatures/electronic signatures are regarded as legally valid by most partners.

Deadline for Learning Agreement:
 15th August (WS/whole academic year)
 15th January (SoSe)

3.4.2 Choice of Courses

Please note:

Definite course-times are only available shortly before the start of the semester. Your choice of courses will, therefore, most likely need to be adapted, when you get here. This is standard procedure.

Ideally, your exchange should be an integral part of your regular study at home. Therefore, courses that you list in your LA, should be similar in content to courses that you have in your study plan at your home institution.

The International Office at your sending institution will advise you about the creditability of courses. A certain flexibility on behalf of the institutions when it comes to credit transfer would of course help, *especially if students find it hard to meet the necessary language requirements.*

Please enquire also about the amount of ECTS credits you need to obtain during your exchange.

At the PHDL, you can gain a maximum of 30 credits per semester.

Incomings students must decide on the study program (see chapter 2.2) largely for reasons of administration. No matter which program you chose, **you may access our complete course-list.** For some courses, however, there are only a limited no. of study places available.

Sec-courses: please check with the PHDL-coordinator *before* entering your choices into the LA, as there might be certain prerequisites for individual courses.

3-month-mobilities: you may find it difficult to manage the workload of an entire semester in some courses (s. also 3.1.). If in doubt, please contact the coordinators of both institutions.

The PHDL offers a number of mandatory courses, specially designed for incoming students, which make up about half your credits (13-17 ECTS, depending on your choices):

3.4.2.1 Mandatory Courses for Incoming Students

- Every exchange student **must** enrol the following **course**
 - **Orientation Sessions for Incoming Students (2 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206879&pSpracheNr=2&pMUISuche=FALSE>
 SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=207155&pSpracheNr=2&pMUISuche=FALSE>
- Every exchange student **must** enrol **all 3** of the following courses
 - **Austrian Studies – natural sciences (3 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206704&pSpracheNr=2&pMUISuche=FALSE>
 SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206746&pSpracheNr=2&pMUISuche=FALSE>
 - **Austrian Studies – society past and present (3 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=207230&pSpracheNr=2&pMUISuche=FALSE>
 SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206993&pSpracheNr=2&pMUISuche=FALSE>
 - **Austrian Studies – arts and culture (3 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=207231&pSpracheNr=2&pMUISuche=FALSE>

SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206515&pSpracheNr=2&pMUISuche=FALSE>

- Depending on your language skills, you **must choose 1 of the following courses** (German native speakers are exempt.):
 - **Deutsch für Incoming Students I: Anfänger Level/Beginners (3 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206717&pSpracheNr=2&pMUISuche=FALSE>
 SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206724&pSpracheNr=2&pMUISuche=FALSE>
 - **Deutsch für Incoming Students II: Fortgeschrittenen Level/Advanced (3 ECTS)**
 WS: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206745&pSpracheNr=2&pMUISuche=FALSE>
 SoSe: <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206723&pSpracheNr=2&pMUISuche=FALSE>
- Depending on your language skills and on the ECTS required, you **must choose 1 of the following courses** (*please use the “Diagram PPS-Types” sent to you after nomination*).
 - **PPS Ia - Getting to Know the Austrian Educational System (1 ECTS)**
 classroom-observation only, minimal language skill German A1/A2, English B2
 WS <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206718&pSpracheNr=2&pMUISuche=FALSE>
 SoSe <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206725&pSpracheNr=2&pMUISuche=FALSE>
 - **PPS Ib - Getting to Know the Austrian Educational System (2 ECTS)**
 classroom-observation only, minimal language skill German A1/A2, English B2
 WS <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206719&pSpracheNr=2&pMUISuche=FALSE>
 SoSe <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206726&pSpracheNr=2&pMUISuche=FALSE>
 - **PPS IIa - Teaching Practice (3 ECTS)**
 minimal language skill German B2, English: B2
 WS <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206720&pSpracheNr=2&pMUISuche=FALSE>
 SoSe <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206727&pSpracheNr=2&pMUISuche=FALSE>
 - **PPS IIb - Teaching Practice (4 ECTS)**
 minimal language skill German B2, English: B2
 WS <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206721&pSpracheNr=2&pMUISuche=FALSE>
 SoSe <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206778&pSpracheNr=2&pMUISuche=FALSE>
 - **PPS III - Teaching Practice and/or Language Assistance as a native speaker (5 ECTS)**
 minimal language skill German C1/ English B2, or native speaker of either English, Spanish, Italian, French, Russian, and Greek (provided practice places are available)
 WS <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206722&pSpracheNr=2&pMUISuche=FALSE>
 SoSe <https://www.ph-online.ac.at/ph-linz/wbLv.wbShowLVDetail?pStpSpNr=206779&pSpracheNr=2&pMUISuche=FALSE>

We ask for your understanding that PPS III is only possible for students who meet the specific language requirements.

3.4.2.2 Course suggestions for non-German-speaking Incomings

We have compiled a list of best-practice-courses particularly suitable for non-German-speaking students:

https://www.phdl.at/en/international/incomings/studying_at_ph_linz/

International
Studying at the PH Linz

Destinations
Outgoings
Incomings
> Studying at PH Linz
> Welcome to Linz!
> Links
> Incoming Teachers
Contact

Course suggestions

Course suggestions winter semester
Course suggestions summer semester

Grading system
Examination and assessment regulations (excerpt)
Marks to be attained in examinations or related assessments as well as academic profession-related papers:
Sehr gut (1) - A: Excellent; Gut (2) - B: Above Average; Befriedigend (3) -

Fact Sheet 2020/21
Fact Sheet 2021/22
Checklist: Steps Towards your mobility
Manual for Incoming Students - complete
General Information on studying at the PHDL
Before Mobility
During Mobility
How to Finish
FAQs Living in Linz

These are either English language courses or practical, activity oriented courses, where language is less important. Teachers will give the necessary instructions in English and/or provide you with English study material/task assignments or appoint a course-buddy, who will translate and give you a helping hand.

3.4.2.3 How to find the complete course lists for Primary Teacher Education Bachelor (Prim.) ?

Access the complete list of courses of the current semester through our online administrative system ph-online using this link: <https://www.ph-online.ac.at/ph-linz/webnav.ini>

Follow the screen-shot instructions and do not forget to *enter the current academic year in step 4!*

The screenshot shows the 'Studienangebot' (Course Offer) page for the 2021/22 academic year. The 'Anzeige' (Display) section has 'Sprache' set to 'Deutsch' and 'Studienjahr' set to '2021/22'. The 'Status' is 'laufend'. The course list is displayed with columns: Kennzahl, Studienplan, Studienrichtung, ECTS-Credits, Semester, akad. Grad, and Evaluierung. The first course, 'Bachelorstudium Lehramt Primarstufe', is highlighted with a red arrow.

Kennzahl	Studienplan	Studienrichtung	ECTS-Credits	Semester	akad. Grad	Evaluierung
▶		Bachelorstudium Lehramt Primarstufe				
▶		Besuch einzelner Lehrveranstaltungen				
▶		Erweiterungsstudium Bachelorstudium Primarstufe - zusätzlicher Schwerpunkt				
▶		Erweiterungsstudium Masterstudium Primarstufe				
▶		Erweiterungsstudium §38d HG 2005				
▶		Hochschullehrgang				
▶		Masterstudium Lehramt Primarstufe				
▶		Studium der Gleichwertigkeit				

International Student Mobility Manual/Incoming Students, Private University of Education, Diocese Linz,
International Office, Mag. Gerda-Hildeborg Reiter

1. Screenshot: PH-Online homepage. Red arrow points to the 'PH-Online' link in the top left corner.

2. Screenshot: PH-Online menu. Red arrow points to the 'Anmeldung zu Fortbildungsveranstaltungen 2019/20' link.

3. Screenshot: PH-Online 'Anmeldung zu Fortbildungsveranstaltungen 2019/20' page. Red arrow points to the 'Studienangebot' link.

4. Screenshot: PH-Online 'Studienangebot' page. Red arrow points to the 'Bachelorstudium Lehramt Primarstufe' link.

5. Screenshot: PH-Online 'Bachelorstudium Lehramt Primarstufe' page. Red arrow points to the 'Erweiterungsstudium Bachelorstudium Primarstufe - zusätzlicher Schwerpunkt' link.

6. Screenshot: PH-Online 'Erweiterungsstudium Bachelorstudium Primarstufe - zusätzlicher Schwerpunkt' page. Red arrow points to the 'Studium der Gleichwertigkeit' link.

Click your way through everything that shows a plus (+) in initial position, until you reach a minus (-): this is the actual course title, underlined and in blue letters.

Click on 'title' to access course descriptions and course numbers.

Change language for English course descriptions by clicking the button in the top, right hand corner:

AWFIERIASE 19W 3551 SE Austrian Studies - natural sciences 1

LV - Detailsansicht
LV-Typ: Erstausbildung/Weiterbildung

Sprache: Deutsch Englisch

Geh zu: weitere Info: LV-Anmeldung gleiche LV

Allgemeine Angaben

Titel	Austrian Studies - natural sciences 1
Nummer	AWFIERIASE
Art	Seminar
Semesterstunden	3
Angeboten im Semester	Wintersemester 2019
Vortragender (Mitwirkender)	Reiter, Gerda-Hildeborg; Sandmeier, Isabella
Organisation	Institut Ausbildung
(Kontakt)	
Stellungs im Studienplan	Details

Access ECTS-numbers by clicking on “details”:

The screenshot shows the 'LV - Detailsansicht' page for the course 'English Skills Development (STEOP)'. The 'ECTS Credits' column in the table is circled in red and shows the value '1'. A red arrow points to the 'Details' link in the 'Angaben zur Abhaltung' section.

Please note:

ECTS as given in the PHDL-curriculum, are always rounded up to the next full number for incomings students to match the Erasmus-standard of full ECTS (s. also 2.3.).

e.g.

0,5 ECTS => 1 ECTS for Incomings

0,75 ECTS => 1 ECTS

1,5 => 2 ECTS, etc.

3.4.2.4 How to find the complete course lists for Secondary Teacher Education Bachelor (Sec.)?

Sec.-Courses are jointly offered by cooperative university-network in Upper Austria and Salzburg, the 'Cluster Mitte'-Group.

For a list of all our cluster partners see

https://www.phdl.at/en/study/initial_teacher_training/qts_secondary_level/partner_institutions/

Sec-Students can choose courses offered by all partner universities in the 'Cluster Mitte'. However, please be aware, that some might take place at other locations, and could incur additional travel expenses (s. below).

Please note:

There are plenty of sec.-courses on offer at the PHDL itself or within Linz, so that commuting can easily be avoided.

Use the following link to access the complete sec. course-lists:

https://www.phdl.at/studium/ausbildung/lehramt_sekundarstufe/lehveranstaltungen_sose_2021

The screenshot shows the 'Gesamtliste aller Lehrveranstaltungen' page. A red arrow points to the link 'Vorläufige Gesamtliste der Lehrveranstaltungen Bachelorstudium Sekundarstufe AB Sommersemester 2021'.

Click on “Vorläufige Gesamtliste ...” to open a pdf containing all sec-subjects.

Scroll down to the subject of your choice for details.

E.g. Sec English

1. 2. 3. 4.

LV-Teil	Modulnr.	LV-Kurzzeichen	SWR	LV-Typ	EC	Sem	Anmeldung über	Wochentag	Uhrzeit	Abhaltungsort	LV-Leitung	Anmerkung
Sommersemester 2021												
<small>Wählen Sie pro LV-Teil nur ein Kursangebot, bei Mehrfachanmeldungen werden Sie bei allen Kursen mit gleichem LV-Teil abgemeldet.</small>												
Advanced Grammar	E B 5.2	SEBEN0502	1	UV	3	1 → 2	PH OÖ	Mittwoch	15:15-16:00	PHDL	Aumair (VO)	gemeinsamer Vorlesungszeit für alle Gruppen, LV & Contentum im 1. Sem., in DL Modus
	E B 5.2	SEBEN0502	2	UV	3	1 → 2	PH OÖ	Mittwoch	16:00-17:30	PHDL	Aumair (UE)	LV & Contentum im 1. Sem.
	E B 5.2	SEBEN0502	2	UV	3	1 → 2	PH OÖ	Montags & Freitags geblockt	17:30-20:45	PH OÖ	Heisenberger	LV & Contentum im 1. Sem.; zusätzliche Gruppe, wird geblockt online abgehalten
												Termine: 12.3., 19.3., 22.3., 12.4., 13.5., 21.5., 04.06., 21.06., in DL Modus
Pronunciation and Intonation	E B 5.4	ASBEN0501	2	UE	2	1 → 2	PHDL	Montag	09:00-10:30	PHDL	Stallhofer	LV & Contentum im 1. Sem., 9 EH geblockt, in DL Modus
	E B 5.4	ASBEN0501	2	UE	2	1 → 2	PHDL	Dienstag	12:45-14:30	PHDL	Stallhofer	LV & Contentum im 1. Sem., 9 EH geblockt, in DL Modus
	E B 5.4	ASBEN0501	2	UE	2	1 → 2	PHDL	Mittwoch	15:30-17:15	PHDL	Wiesinger	LV & Contentum im 1. Sem.; zusätzliche Gruppe in DL Modus
Written Production I	E B 5.3	ASBEN0501	1	UV	3	2	PHDL	Mittwoch	08:00-09:40	PHDL	Kreuzer (VO)	gemeinsamer Vorlesungszeit für alle Gruppen, 14 Mayr Beginn im 1.3. 2021
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Montag	11:00-12:40	PHDL	Mayr-Hilgertner (UE)	in DL Modus
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Montag	13:45-15:25	PHDL	Mayr-Hilgertner (UE)	in DL Modus
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Mittwoch	09:50-11:40	PHDL	Mayr-Hilgertner (UE)	in DL Modus
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Mittwoch	11:55-13:35	PHDL	Mayr-Hilgertner (UE)	in DL Modus
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Dienstag	11:00-12:40	PHDL	Mayr-Hilgertner (UE)	in DL Modus
	E B 5.3	ASBEN0501	2	UV	3	2	PHDL	Dienstag	11:00-12:40	PHDL	Christine Mitterwiesacher (UE)	in DL Modus
Introduction to English Linguistics	E B 6.1	SEBEN0601	2	VO	3	2	PH OÖ	Dienstag	08:00-09:45	PH OÖ	Wagner	
Understanding Fiction and Poetry	E B 10.1	947A00	2	PS	3	2	JKU	Dienstag	10:15-11:45	JKU	Bern-Lachstätter	in DL Modus

1. course numbers
2. ECTS
3. Exact location of courses within the Cluster-Mitte-Group
 - PHDL, PH OÖ, JKU, KUL, Kunstuni, Bruckneruni - all easily accessible/without travelling expenses/located in Linz
 - PLUS: located in Salzburg/additional travel expenses
4. The mode of teaching
 - The letters DL signify distance learning, which enables you to participate in a PLUS-course (Salzburg) without having to travel.

- **Course registration will take place with our help upon arrival.**
- **We kindly ask you, not to register for courses yourself before mobility to best accommodate last-minute-changes in the time-tables.**

3.5 Grants, Insurance and Visa

Step 5

These are within the area of responsibility of your home institution. *We are always happy to provide assistance in all matters of insurance and visa if required!*

Here are some additional tips.

3.5.1 Grants

If you need a confirmation of accommodation for your grant, please contact the students' accommodation of your choice.

3.5.2 Insurance

All incoming students must take out a health insurance that covers the entire stay as well as travels. It must also ensure all eventualities of the ongoing COV-pandemic.

EU-Citizens:

With your Electronic EU-Health Insurance Card you may benefit from the Austrian Public Health Service, which is generally very good. With this, most medical services will be free of charge. Please be aware, however, that for some treatments deductibles may be charged.

Attention:

EU-insurance normally does not cover any transfer-costs to your home country. For this, we recommend an additional travel insurance.

It might be worth checking your credit card agreements - maybe they include a travel insurance.

Non-EU-Citizens:

Please check with your insurance at home for possible agreements between your country and Austria. Most probably, you will need additional health and travel insurances.

Attention:

Credit card insurances mostly cover travel insurances only. Please check with your bank and make sure to take out adequate health insurance!

Part of the HPHDL-membership rate is used for a *students' accident and liability insurance* (see 4.2). This covers all activities that have to do with the university program, including USI sports courses (see 2.7), PHDL-excursions and the way to and from courses. Be aware, however: *this is not a health insurance!*

For approximately € 60 you can get a students' general health insurance, e.g. with the Austrian Social Security System "Österreichische Gesundheitskasse" (ÖGK), amongst others. See

- <https://oead.at/en/to-austria/scholars/before-arrival/insurance/gebietskrankenkassen/>
- <https://www.oegkk.at/portal27/oegkkportal/content?contentid=10007.771346&viewmode=content>

It is the student's responsibility to make adequate insurance arrangements for the duration of the mobility.

Without adequate insurance, costs for medical treatment may be very high indeed!

3.5.3 Visa Regulations

Generally, it is necessary to apply for your visa from your home country. During the COV-pandemic, some countries have made visa obtainable from Austria. In this evolving COV-situation, such regulations are also constantly changing. We, therefore, kindly ask you to monitor the situation closely.

Please make sure to organize your visa *well in advance*. Your home coordinator will help you with this.

Check the following websites about visa regulations for different countries/addresses of embassies and consulates/visa procedures etc.

- <https://www.bmeia.gv.at/en/travel-stay/entry-and-residence-in-austria/entrance-and-residence/visa/>
- <https://www.bmeia.gv.at/en/embassies-consulates/>

3.6 Accommodation

 Step 6:

Students are kindly asked to organize their own accommodation. We will gladly provide assistance and information, if requested.

3.6.1 Salesianum Students Residence

Campus dormitory is the Salesianum Students Residence (short: “Sales”), located directly on the PHDL campus in the green belt of Linz. It has recently been renovated and not only features super facilities, but also a magnificent view onto the city. Easily accessible by public transport it lies only 15 min. footwalk away from the city centre. For more information check out:

<https://www.dioezese-linz.at/institution/807510/wohnen/studierendenheimsalesianu/article/127235.html>

Please contact the Sales manager directly in all matters of the Salesianum:

Mag. Monika Matzinger, Phone: 0043 732 244011, monika.matzinger@dioezese-linz.at
Katholische Hochschulgemeinde Linz (KHG), <http://www.khg-linz.at>

For the duration of the still on-going pandemic we strongly recommend ALL Incoming Students to apply for a room at the Salesianum or at the Froschbergheim/Europahaus.

Please make sure to secure a room well in advance directly with the Ms. Matzinger. Even though there is a certain contingent of Salesianum-rooms reserved for incoming students, the PHDL cannot guarantee accommodation at the Salesianum.

3.6.2 Other Students Accommodations in Linz

Froschbergheim/Europahaus: highly suitable, within walking distance to the PHDL:
<https://www.ooe-heimbauverein.at/heimbauverein-site/site/content/wohnen/linz/froschberg-7>

Please contact Ms. Veronika Harrer directly for more information: +43 660 9101 576
veronika.harrer@ooe-heimbauverein.at

Should the pandemic be over when you book your room, you may also check out the following list of other possible students accommodation:

- https://www.phdl.at/service/wohnen_essen/studentenheime_in_linz/
- <https://www.oeadstudenthousing.at/en/accommodation/linz/>
- <https://www.studium.at/studentenheime/oberoesterreich/linz>

Those who prefer to share a flat, see: <http://www.wg-gesucht.de/en/wg-zimmer-in-Linz.330.0.1.0.html>

Tip:

Mind the distances to the PHDL! Some of the dorms in the list are really far away from the PHDL, which has caused some trouble in recent years!

3.6.3 General Information on Students Accommodation in Linz

Students dormitories are usually on a self-catering basis. The hostels' homepages mostly offer information, application forms or online registration systems in English. Prices for a single room range from € 320 to € 400.

Please note:

Some students residences charge rent for a period of 10 months only. These are only suitable, if you plan to stay for an entire academic year, or are able to name a successor tenant for the second half of your stay. There is, however, plenty of students accommodation where rent is charged on a monthly basis. Please be sure to enquire directly at the accommodation well in advance.

For all matters of housing and for a confirmation of accommodation, please also contact the reception clerks of the hostels *directly*.

 Step 7: book your travel tickets

3.7 Withdrawal from the Approved Mobility

After the application procedure, each student approved for an exchange is committed to mobility abroad. In this case, a withdrawal is only possible in case of serious reasons. If necessary, please contact both institutions as soon as possible.